


Action Taken


The chairman presented the working draft of the research ethics policy and the code of practice for staff and students on using personal data in research. The Committee agreed that it would be helpful if it was emphasized that the policy and code of practice applied to both staff and students. It was also agreed that the documents should also be presented to the Faculty Research Committees and published on the web site, on the understanding that a procedure document would follow.



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Action Taken

The shortcomings of the current research policy was evaluated and recommendations were collected from all members to modify the policy further. It was decided that the Research Committee shall, at least once a year, review its own performance and its terms of reference and shall report its conclusions and recommend any changes it considers necessary to the University Council.



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Action Taken

The committee decided to open the door for the young researchers and faculties to explore various research projects and apply for the same. The criteria of Research project has to be included in the research policy draft.



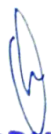
A handwritten signature in blue ink, appearing to be a stylized name.

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Action Taken


All research grants come with obligations for reporting and record keeping. Depending on the source of your funding, these obligations can vary in complexity. The Committee will take step to ensure proper utilization and record keeping for the grant money. The committee will take necessary action to recover periodic reports regarding the utilization of the grant form the faculties and research scholars.



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Action Taken

It was decided that the Research funding can be increased or decreased depending on decision of screening committee in order to ensure quality of project. The PI should submit 6 monthly progress reports and submit utilization certificate and statement of expenditure along with project completion report. The Institute will then provide a project completion certificate.




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Action Taken

It was decided that the researchers have to provide complete details of the Components /Expenditure Heads of Estimate Including Remuneration/ Expenditure for Manpower/Travel Expenditure, Infrastructure ,Experiment charges and Contingency. The Details has to be approved from the PI and the researcher will go for research proposal accordingly.


It was also decided that The Principal Investigator shall submit six -monthly progress reports along with the statement of accounts (Annexure-IV) and utilization certificate (Annexure-III) at the end of financial year for the release of the subsequent grant.



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Action Taken


The committee decided to from an advisory committee to periodically regulate and monitor the effectiveness of Research committee. This will be named as Board of research and will constitute 3-5 external members of repute at National and International level as member of the Board of Research.



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Action Taken

Every member of a team may have different expectations about how each person will contribute and how they'll be credited. It was discussed that by discussing these expectations openly, it's easier for each team member to contribute to the project effectively. Along the same lines as addressing expectations, a clear division of labor has to be made each team member's role in the project clear. Agree on authorship should be done at the beginning of the project. Discussion has to be done for the expectations for the data with all researchers before research begins.



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Research committee recommends following criteria for authorship:

Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work, Drafting the work or revising it critically for important intellectual content, Final approval of the version to be published and Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

The authors are advised to follow standard practices ensuring all those who have contributed are named on the manuscript and non on contributor is given credit for the work. The group of authors collectively decides the order of authorship.

The Institute strictly discourages unethical authorship practices such as guest authorship, ghost authorship or gifted authorships.



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Action Taken

Fabrication that involves presenting results not drawn from the data generated by the reported research are serious forms of research misconduct. Such cases of research misconduct identified at the time manuscript submission or even after publication will invite strict disciplinary action from the Research Committee. Authors are required to safely store all research records including raw data for long period after publication. It was also decided that a committee constituted by the Vice Chancellor headed by the University Registrar and Research Director will have the authority to investigate and recommend action in cases of suspected research misconduct.



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Action Taken

The University discourages plagiarism in research publications. The committee decided to access to various software for similarity check with published work has been provided to all faculty. The faculty are required to also check theses for plagiarism before final approval. The Committee will encourage students and supervisors to follow the COPE guidance on best practices in these publishing.

The Committee will also take action to create awareness about refraining from plagiarism through regular workshops. Plagiarized work will not be allowed to proceed to submission as laid by the Publications Management Committee of the University.



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Action Taken

Research Committee encourages staff to attract research grants from extramural funding agencies. Any researcher fulfilling eligibility criteria of funding agencies is free to apply for external funding. Research proposal is to be routed through Head of the Department and Head of the college /institution and sent to the funding agencies after presenting to college/institutional scientific research committee and getting their approval. It gives seed money for completing preliminary work and apply for external funds to pursue his/her research and excel in their field. It supports the travel expenses for presenting the research proposal before funding agency task force committee meeting anywhere in India. However, for presenting progress report of the sanctioned project the money is to be utilized from travel grant asked from the project.



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